

Province of Davao Oriental
PROVINCIAL GENERAL SERVICES OFFICE
CONSOLIDATED ANNUAL SUPPLIES PROCUREMENT PROGRAM
CY 2011

Provincial/City/Municipality: Davao Oriental
Fund/Special Account: General Fund/1011

| Item No. | PARTICULARS | Proposed | Unit of | Estimated | Total | ALLOTMENT BY QUARTERS | | | |
|----------|------------------------------|----------|---------|-----------|-----------|-----------------------|----------|----------|-----------|
| | | Qty | Issue | Cost | | 1st Qrt | 2nd Qrt | 3rd Qrt | 4th Qrt |
| 1 | Acid, Muriatic | 786 | Pcs | 15.00 | 11,800.00 | 2,950.00 | 2,950.00 | 2,950.00 | 2,950.00 |
| 2 | Albatross | 55 | Pcs | 30.00 | 1,665.00 | 416.25 | 416.25 | 416.25 | 416.25 |
| 3 | Alcohol, Rubbing | 356 | Pcs | 75.00 | 26,738.00 | 6,684.50 | 6,684.50 | 6,684.50 | 6,684.50 |
| 4 | Albatross (big) | 104 | Pcs | 32.00 | 3,338.00 | 834.50 | 834.50 | 834.50 | 834.50 |
| 5 | Bag, plastic Waste | 200 | Pcs | 7.80 | 1,560.00 | 390.00 | 390.00 | 390.00 | 390.00 |
| 6 | Balpen, (Asst) | 1,424 | Pcs | 24.99 | 35,590.00 | 8,897.50 | 8,897.50 | 8,897.50 | 8,897.50 |
| 7 | Basin | 8 | Pcs | 250.00 | 2,000.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 8 | Batteries, Calculator (Asst) | 350 | Pcs | 35.00 | 12,251.00 | 3,062.75 | 3,062.75 | 3,062.75 | 3,062.75 |
| 9 | Batteries, HD | 75 | Pcs | 35.00 | 2,680.00 | 670.00 | 670.00 | 670.00 | 670.00 |
| 10 | Binder, Spiral (Asst) | 33 | Pcs | 25.00 | 825.00 | 206.25 | 206.25 | 206.25 | 206.25 |
| 11 | Board, Combrick (Long) | 2 | Pcs | 550.00 | 1,100.00 | 550.00 | 550.00 | | |
| 12 | Board, Illustration | 3 | Pcs | 25.00 | 75.00 | 25.00 | 25.00 | 25.00 | |
| 13 | Book, Engineers Field | 12 | Pcs | 12.00 | 900.00 | 225.00 | 225.00 | 225.00 | 225.00 |
| 14 | Book, Record 300 page | 374 | Pcs | 55.00 | 20,550.00 | 5,137.50 | 5,137.50 | 5,137.50 | 5,137.50 |
| 15 | Book, Record 500 page | 81 | Pcs | 150.00 | 12,140.00 | 3,035.00 | 3,035.00 | 3,035.00 | 3,035.00 |
| 16 | Broom, Abaca/Baguio | 109 | Pcs | 37.00 | 4,035.00 | 1,008.75 | 1,008.75 | 1,008.75 | 1,008.75 |
| 17 | Broom, Stick/Tingting | 28 | Pcs | 15.00 | 420.00 | 105.00 | 105.00 | 105.00 | 105.00 |
| 18 | Brush, Toilet | 25 | Pcs | 21.00 | 530.00 | 132.50 | 132.50 | 132.50 | 132.50 |
| 19 | Bulb, 23, W Capsule | 324 | Pcs | 50.00 | 16,200.00 | 4,050.00 | 4,050.00 | 4,050.00 | 4,050.00 |
| 20 | Cabinet, Filing | 1 | Pc | 11,000.00 | 11,000.00 | | | | 11,000.00 |
| 21 | Calculator, Casio | 2 | Pcs | 3,540.00 | 7,080.00 | 3,540.00 | 3,540.00 | | |
| 22 | Can, Garbage (Big) | 10 | Pcs | 180.00 | 1,800.00 | 450.00 | 450.00 | 450.00 | 450.00 |
| 23 | Can, Trash | 4 | Pcs | 337.50 | 1,350.00 | 337.50 | 337.50 | 337.50 | 337.50 |
| 24 | Card, Equip. Ledger | 200 | Pcs | 12.50 | 2,500.00 | 625.00 | 625.00 | 625.00 | 625.00 |
| 25 | Card, Index Salary | 500 | Pcs | 11.00 | 5,500.00 | 1,375.00 | 1,375.00 | 1,375.00 | 1,375.00 |
| 26 | Card, DPD | 200 | Pcs | 20.00 | 4,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 27 | Card, Supply Ledger | 100 | Pcs | 7.00 | 700.00 | 175.00 | 175.00 | 175.00 | 175.00 |
| 28 | Card, Index | 108 | Pcs | 6.25 | 675.00 | 168.75 | 168.75 | 168.75 | 168.75 |
| 29 | Card, Bundy | 3,002 | Pcs | 2.00 | 6,004.00 | 1,501.00 | 1,501.00 | 1,501.00 | 1,501.00 |
| 30 | Cartolina, (Asst) | 233 | Pcs | 10.00 | 2,330.00 | 582.50 | 582.50 | 582.50 | 582.50 |

Sub-Total = 197,336.00

Province of Davao Oriental
PROVINCIAL GENERAL SERVICES OFFICE
CONSOLIDATED ANNUAL SUPPLIES PROCUREMENT PROGRAM
 CY 2011

Provincial/ City/ Municipality: Davao Oriental
 Fund/ Special Account: General Fund/ 1011

| Item No. | PARTICULARS | Proposed | Unit of | Estimated | Total | ALLOTMENT BY QUARTERS | | | |
|----------|----------------------------------|----------|---------|-----------|-----------|-----------------------|-----------|-----------|-----------|
| | | Qty | Issue | Cost | | 1st Qrt | 2nd Qrt | 3rd Qrt | 4th Qrt |
| 31 | Cartridge, Comp. Ass't | 130 | Pcs | 375.00 | 48,675.00 | 12,750.00 | 12,750.00 | 12,750.00 | 10,425.00 |
| 32 | Cellophane, Plastic Cover | 100 | Pcs | 4.00 | 400.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 33 | Chalk | 100 | Pcs | 1.10 | 110.00 | 27.50 | 27.50 | 27.50 | 27.50 |
| 34 | Chips, Binder 2" | 10 | Pcs | 28.80 | 288.00 | 72.00 | 72.00 | 72.00 | 72.00 |
| 35 | Chlorine | 60 | Pcs | 150.00 | 9,000.00 | 2,250.00 | 2,250.00 | 2,250.00 | 2,250.00 |
| 36 | Cleaner, Toilet (Asst) | 312 | Pcs | 54.08 | 16,873.00 | 4,218.25 | 4,218.25 | 4,218.25 | 4,218.25 |
| 37 | Clp, Binder | 287 | Pcs | 3.00 | 861.00 | 215.25 | 215.25 | 215.25 | 215.25 |
| 38 | Clp, Paper (Asst) | 205 | Box | 24.00 | 4,924.00 | 1,231.00 | 1,231.00 | 1,231.00 | 1,231.00 |
| 39 | Clock, Wall | 2 | Pcs | 300.00 | 600.00 | 300.00 | 300.00 | | |
| 40 | Columnar, 24 Cols | 20 | Pcs | 65.50 | 1,310.00 | 327.50 | 327.50 | 327.50 | 327.50 |
| 41 | Cord, Flat | 30 | Mtrs | 25.00 | 750.00 | 750.00 | | | |
| 42 | Corrector, Fluid | 237 | Pcs | 44.95 | 10,651.00 | 2,662.75 | 2,662.75 | 2,662.75 | 2,662.75 |
| 43 | Cover, Book | 73 | Pcs | 475.82 | 34,735.00 | 8,683.75 | 8,683.75 | 8,683.75 | 8,683.75 |
| 44 | Cover, Hard Bond w/Screw | 30 | Pcs | 230.00 | 6,900.00 | 6,900.00 | 6,900.00 | 6,900.00 | 6,900.00 |
| 45 | Cutter, Paper | 1 | Pcs | 495.00 | 495.00 | 495.00 | | | |
| 46 | Dater | 1 | Pcs | 200.00 | 200.00 | 200.00 | | | |
| 47 | Detergent, Dishwashing | 4 | Pcs | 145.00 | 580.00 | 145.00 | 145.00 | 145.00 | 145.00 |
| 48 | Disinfectant, Lysol | 18 | Gals | 1,686.00 | 30,350.00 | 7,587.50 | 7,587.50 | 7,587.50 | 7,587.50 |
| 49 | Disinfectant, Toilet Duck (Asst) | 30 | Pcs | 199.30 | 5,980.00 | 1,495.00 | 1,495.00 | 1,495.00 | 1,495.00 |
| 50 | Disinfectant, Tuff Toilet | 10 | Pcs | 240.00 | 2,400.00 | 600.00 | 600.00 | 600.00 | 600.00 |
| 51 | Diskette, Computer | 4 | Box | 250.00 | 1,000.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 52 | Doormat | 8 | Pcs | 297.50 | 2,380.00 | 595.00 | 595.00 | 595.00 | 595.00 |
| 53 | Dust, Feeder | 2 | Pcs | 53.00 | 106.00 | 53.00 | 53.00 | | |
| 54 | Duster, Stew | 10 | Pcs | 71.50 | 715.00 | | | | |
| 55 | Envelope, Brown (Long) | 1,252 | Pcs | 31.50 | 4,385.00 | 178.75 | 178.75 | 178.75 | 178.75 |
| 56 | Envelope, Brown (Short) | 1,076 | Pcs | 2.50 | 2,692.00 | 673.00 | 673.00 | 673.00 | 673.00 |
| 57 | Envelope, Expanding (Asst) | 121 | Pcs | 12.00 | 4,106.00 | 1,026.50 | 1,026.50 | 1,026.50 | 1,026.50 |
| 58 | Envelope, Mailing (Asst) | 20 | Box | 283.90 | 5,678.00 | 1,419.50 | 1,419.50 | 1,419.50 | 1,419.50 |
| 59 | Envelope, Plastic | 6 | Pcs | 16.00 | 96.00 | 24.00 | 24.00 | 24.00 | 24.00 |
| 60 | Envelope, Kraft (long) | 20 | Doz | 39.60 | 792.00 | 198.00 | 198.00 | 198.00 | 198.00 |

Sub-Total = 198,032.00

Province of Davao Oriental
PROVINCIAL GENERAL SERVICES OFFICE
CONSOLIDATED ANNUAL SUPPLIES PROCUREMENT PROGRAM
 CY 2011

Provincial/City/Municipality: Davao Oriental
 Fund/Special Account: General Fund/1011

| Item No. | PARTICULARS | Proposed | Unit of | Estimated | Total | ALLOTMENT BY QUARTERS | | | |
|--------------------|-----------------------------------|----------|---------|-----------|-------------------|-----------------------|-----------|-----------|-----------|
| | | Qty | Issue | Cost | | 1st Qrt | 2nd Qrt | 3rt Qrt | 4rt Qrt |
| 61 | Envelope, Kraft (Short) | 16 | Doz | 30.00 | 480.00 | 120.00 | 120.00 | 120.00 | 120.00 |
| 62 | Eraser, Rubber | 36 | Pcs | 38.00 | 1,368.00 | 342.00 | 342.00 | 342.00 | 342.00 |
| 63 | Eraser, White Board | 1 | Doz | 35.00 | 35.00 | 35.00 | | | |
| 64 | Fan, Ceiling | 1 | Pcs | 3,900.00 | 3,900.00 | | 3,900.00 | | |
| 65 | Fastener, Paper (Asst) | 177 | Box | 38.10 | 6,742.00 | 1,685.50 | 1,685.50 | 1,685.50 | 1,685.50 |
| 66 | Flag, National | 8 | Pcs | 175.00 | 1,400.00 | 350.00 | 350.00 | 350.00 | 350.00 |
| 67 | Flashdrive, Computer (Asst) | 15 | Pcs | 892.00 | 13,380.00 | 3,345.00 | 3,345.00 | 3,345.00 | 3,345.00 |
| 68 | Folder, Expanded (Asst) | 30 | Doz | 36.23 | 1,087.00 | 271.75 | 271.75 | 271.75 | 271.75 |
| 69 | Folder, Long, (brown) Ordinary | 607 | Doz | 36.02 | 21,868.00 | 5,467.00 | 5,467.00 | 5,467.00 | 5,467.00 |
| 70 | Folder, Green (Asst) | 154 | Doz | 45.14 | 6,952.00 | 1,738.00 | 1,738.00 | 1,738.00 | 1,738.00 |
| 71 | Folder, Short (white) | 50 | Doz | 31.90 | 1,596.00 | 399.00 | 399.00 | 399.00 | 399.00 |
| 72 | Folder, w/ Metal Tab Green | 24 | Doz | 144.00 | 3,456.00 | 864.00 | 864.00 | 864.00 | 864.00 |
| 73 | Folder, Brown (Asst) | 269 | Doz | 36.00 | 9,684.00 | 2,421.00 | 2,421.00 | 2,421.00 | 2,421.00 |
| 74 | Folder, Morocco (Asst) | 206 | Doz | 36.07 | 7,396.00 | 1,849.00 | 1,849.00 | 1,849.00 | 1,849.00 |
| 75 | Folder, sliding (Asst) | 81 | Pcs | 32.13 | 2,603.00 | 650.75 | 650.75 | 650.75 | 650.75 |
| 76 | Form, Accountable | 606 | Stubs | 120.13 | 72,800.00 | 18,200.00 | 18,200.00 | 18,200.00 | 18,200.00 |
| 77 | Form, Cashbook Small) | 24 | Pcs | 452.50 | 10,860.00 | 2,715.00 | 2,715.00 | 2,715.00 | 2,715.00 |
| 78 | Form, Cert. of Death | 1 | Ream | 456.00 | 456.00 | 456.00 | | | |
| 79 | Form, Cert. of Live Birth | 1 | Ream | 220.00 | 220.00 | 220.00 | | | |
| 80 | Form, Continuous 3 ply | 2 | Box | 720.00 | 1,440.00 | 720.00 | 720.00 | | |
| 81 | Form, Cross Section | 3 | Rolls | 5,500.00 | 16,500.00 | 5,500.00 | 5,500.00 | 5,500.00 | |
| 82 | Form, Payroll | 778 | Pcs | 4.50 | 3,500.00 | 875 | 875 | 875 | 875 |
| 83 | Form, Continuous 11X9 1/2 2-3 Pl) | 10 | Box | 675.00 | 6,750.00 | 1,687.50 | 1,687.50 | 1,687.50 | 1,687.50 |
| 84 | Form, DTR | 50 | Pcs | 2.00 | 100.00 | 100.00 | | | |
| 85 | Form, Continuous Paper | 70 | Box | 678.85 | 47,520.00 | 11,905.00 | 11,905.00 | 11,905.00 | 11,905.00 |
| 86 | Form, Trial Balance | 3 | Ream | 500.00 | 1,500.00 | | 500.00 | 500.00 | 500.00 |
| 87 | Freshener, Air | 110 | Pcs | 195.02 | 21,453.00 | 5,363.25 | 5,363.25 | 5,363.25 | 5,363.25 |
| 88 | Fluid, Dish Washing | 10 | Pcs | 60.00 | 600.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| 89 | Gloves, Laundry Ansel | 30 | Pcs | 20.00 | 600.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| 90 | Gloves, Working | 4 | Pcs | 120.00 | 480.00 | 480.00 | 480.00 | 480.00 | 480.00 |
| Sub-Total = | | | | | 266,726.00 | | | | |

Province of Davao Oriental
PROVINCIAL GENERAL SERVICES OFFICE
CONSOLIDATED ANNUAL SUPPLIES PROCUREMENT PROGRAM
 CY 2011

Provincial/City/Municipality: Davao Oriental
 Fund/Special Account: General Fund/1011

| Item No. | PARTICULARS | Proposed | Unit of | Estimated | Total | ALLOTMENT BY QUARTERS | | | |
|--------------------|-----------------------------|----------|---------|-----------|-------------------|-----------------------|-----------|-----------|-----------|
| | | Qty | Issue | Cost | | 1st Qrt | 2nd Qrt | 3rd Qrt | 4th Qrt |
| 91 | Glue, Elmers | 35 | Pcs | 51.20 | 1,786.00 | 446.50 | 446.50 | 446.50 | 446.50 |
| 92 | Head, Mop | 40 | Pcs | 164.25 | 6,570.00 | 1,642.50 | 1,642.50 | 1,642.50 | 1,642.50 |
| 93 | Hose, Plastic | 15 | Mtrs | 39.00 | 570.00 | 570.00 | | | |
| 94 | Ink, Canon | 33 | Pcs | 1,234.85 | 40,750.00 | 10,187.50 | 10,187.50 | 10,187.50 | 10,187.50 |
| 95 | Ink, Canon Color | 50 | Pcs | 1,334.00 | 66,700.00 | 16,675.00 | 16,675.00 | 16,675.00 | 16,675.00 |
| 96 | Ink, HP (Black) | 123 | Pcs | 1,114.06 | 137,030.00 | 34,257.50 | 34,257.50 | 34,257.50 | 34,257.50 |
| 97 | Ink, HP Color | 203 | Pcs | 1,246.55 | 253,050.00 | 63,262.50 | 63,262.50 | 63,262.50 | 63,262.50 |
| 98 | Ink, Epson Black | 34 | Pcs | 1,272.05 | 43,250.00 | 10,812.50 | 10,812.50 | 10,812.50 | 10,812.50 |
| 99 | Ink, Epson Color | 45 | Pcs | 1,351.11 | 60,800.00 | 15,200.00 | 15,200.00 | 15,200.00 | 15,200.00 |
| 100 | Ink, Refill | 12 | Pcs | 900.00 | 10,800.00 | 2,700.00 | 2,700.00 | 2,700.00 | 2,700.00 |
| 101 | Ink, Duplo | 2 | Pcs | 2,000.00 | 4,000.00 | 2,000.00 | | 2,000.00 | |
| 102 | Ink, Gestner | 30 | Pcs | 31,320.00 | 9,396.00 | 2,349.00 | 2,349.00 | 2,349.00 | 2,349.00 |
| 103 | Ink, Pentaben Refill (Asst) | 100 | Ltrs | 55.85 | 5,585.00 | 1,421.25 | 1,421.25 | 1,421.25 | 1,421.25 |
| 104 | Ink, Stampod | 125 | Bots | 46.20 | 5,775.00 | 1,444.00 | 1,444.00 | 1,444.00 | 1,444.00 |
| 105 | Keyboard, Computer | 4 | Pcs | 706.25 | 2,825.00 | 706.25 | 706.25 | 706.25 | 706.25 |
| 106 | Lamp, Fluorescent | 20 | Pcs | 208.00 | 2,160.00 | 540.00 | 540.00 | 540.00 | 540.00 |
| 107 | Lead, mechanical (G.S) | 4 | Box | 325.00 | 1,300.00 | 325.00 | 325.00 | 325.00 | 325.00 |
| 108 | Marker, White (Asst.) | 150 | Pcs | 50.00 | 7,500.00 | 1,875.00 | 1,875.00 | 1,875.00 | 1,875.00 |
| 109 | Mask, Gas | 3 | Pcs | 500.00 | 1,500.00 | 1,500.00 | | | |
| 110 | Master, Roll | 2 | Pcs | 1,414.00 | 2,828.00 | 1,414.00 | 1,414.00 | | |
| 111 | Microphone | 1 | Pc | 3,000.00 | 3,000.00 | | 3,000.00 | | |
| 112 | Mighty, Bond | 1 | Pc | 385.00 | 385.00 | 385.00 | | | |
| 113 | Monitor, ADC 15" LCD | 1 | Pc | 5,500.00 | 5,500.00 | 5,500.00 | | | |
| 114 | Monitor, ADC 19" LCD | 1 | Pc | 8,000.00 | 8,000.00 | 8,000.00 | | | |
| 115 | Mop, Handle | 30 | Pcs | 153.00 | 4,590.00 | 1,147.50 | 1,147.50 | 1,147.50 | 1,147.50 |
| 116 | Mouse, Computer | 2 | Pcs. | 700.00 | 1,400.00 | 700.00 | 700.00 | | |
| 117 | Onion, Skin (Long) | 100 | Pcs | 255.10 | 25,510.00 | 6,377.50 | 6,377.50 | 6,377.50 | 6,377.50 |
| 118 | Onion, Skin (Short) | 90 | Reams | 176.57 | 15,892.00 | 3,973.00 | 3,973.00 | 3,973.00 | 3,973.00 |
| 119 | Outlet, Convenience | 2 | Pcs | 375.00 | 750.00 | | 750.00 | | |
| 120 | Pad, Columnar (16 Cols) | 5 | Pads | 180.00 | 900.00 | 360.00 | 180.00 | 180.00 | 180.00 |
| Sub-Total = | | | | | 730,103.00 | | | | |

Province of Davao Oriental
PROVINCIAL GENERAL SERVICES OFFICE
CONSOLIDATED ANNUAL SUPPLIES PROCUREMENT PROGRAM
 CY 2011

Provincial/City/Municipality: Davao Oriental
 Fund/Special Account: General Fund/1011

| Item No. | PARTICULARS | Proposed | Unit of | Estimated | Total | ALLOTMENT BY QUARTERS | | | |
|----------|--------------------------------|----------|---------|-----------|------------|-----------------------|-----------|-----------|-----------|
| | | Qty | Issue | Cost | | 1st Qrt | 2nd Qrt | 3rd Qrt | 4th Qrt |
| 121 | Pad, Note | 100 | Pads | 40.00 | 4,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 122 | Pad, Stamp | 10 | Fcs | 152.00 | 1,520.00 | 380.00 | 380.00 | 380.00 | 380.00 |
| 123 | Pail, Plastic (big) | 2 | Fcs | 600.00 | 1,200.00 | 1,200.00 | | | |
| 124 | Pen, Dust | 4 | Fcs | 180.00 | 720.00 | | 720.00 | | |
| 125 | Paper, Bond (Asst) | 573 | Reams | 145.15 | 83,175.00 | 20,793.75 | 20,793.75 | 20,793.75 | 20,793.75 |
| 126 | Paper, Bond (pilot) | 550 | Reams | 120.90 | 66,495.00 | 16,623.75 | 16,623.75 | 16,623.75 | 16,623.75 |
| 127 | Paper, Book (long) | 645 | Reams | 240.53 | 155,145.00 | 38,786.25 | 38,786.25 | 38,786.25 | 38,786.25 |
| 128 | Paper, Book (Short) | 528 | Reams | 221.04 | 116,710.00 | 29,177.50 | 29,177.50 | 29,177.50 | 29,177.50 |
| 129 | Paper, Computer | 2 | Box | 770.00 | 1,540.00 | 770.00 | 770.00 | | |
| 130 | Paper, Mimeo (long) | 557 | Reams | 140.00 | 80,780.00 | 20,195.00 | 20,195.00 | 20,195.00 | 20,195.00 |
| 131 | Paper, Mimeo (Short) | 554 | Reams | 115.37 | 63,915.00 | 15,978.75 | 15,978.75 | 15,978.75 | 15,978.75 |
| 132 | Paper, Old Town Carbon | 9 | Box | 400.00 | 3,600.00 | 900.00 | 900.00 | 900.00 | 900.00 |
| 133 | paper, Stencil Gesteher (Asst) | 10 | Fcs | 852.50 | 8,525.00 | 2,131.25 | 2,131.25 | 2,131.25 | 2,131.25 |
| 134 | Paper, Toilet | 36 | Roll | 144.00 | 5,184.00 | 1,296.00 | 1,296.00 | 1,296.00 | 1,296.00 |
| 135 | Papers, Carbon (long) | 35 | Fcs | 1,052.80 | 36,848.00 | 9,212.00 | 9,212.00 | 9,212.00 | 9,212.00 |
| 136 | Papers, Fox | 40 | Roll | 155.20 | 6,208.00 | 1,552.00 | 1,552.00 | 1,552.00 | 1,552.00 |
| 137 | Paper, Manila | 108 | Fcs | 6.00 | 648.00 | 162.00 | 162.00 | 162.00 | 162.00 |
| 138 | Paper, Newsprint Yellow | 15 | Pads | 150.00 | 2,250.00 | 750.00 | 750.00 | 750.00 | |
| 139 | Paper, photo | 1 | Roll | 400.00 | 400.00 | 400.00 | | | |
| 140 | paper, Tissue | 100 | Roll | 9.48 | 948.00 | 237.00 | 237.00 | 237.00 | 237.00 |
| 141 | Paper, Tracing 80"X85 | 5 | Roll | 1,600.00 | 8,000.00 | 2,000.00 | 1,600.00 | 1,600.00 | 1,600.00 |
| 142 | paper, Yellow pad | 22 | Pads | 151.50 | 3,333.00 | 833.25 | 833.25 | 833.25 | 833.25 |
| 143 | Paste, Wall Water | 65 | Bots | 41.50 | 2,704.00 | 676.00 | 676.00 | 676.00 | 676.00 |
| 144 | Pen, Pentel Broad B/W Blue | 232 | Fcs | 4,207.00 | 9,762.00 | 2,440.50 | 2,440.50 | 2,440.50 | 2,440.50 |
| 145 | Pen Sign (Black) | 300 | Fcs | 31.12 | 9,336.00 | 2,334.00 | 2,334.00 | 2,334.00 | 2,334.00 |
| 146 | Pen, Pilot Pentel | 560 | Fcs | 50.47 | 28,266.00 | 7,066.50 | 7,066.50 | 7,066.50 | 7,066.50 |
| 147 | Pencil, Mechanical | 986 | Fcs | 5.99 | 5,906.00 | 1,476.50 | 1,476.50 | 1,476.50 | 1,476.50 |
| 148 | Post, It (Asst) | 165 | Fcs | 30.00 | 4,950.00 | 1,237.50 | 1,237.50 | 1,237.50 | 1,237.50 |
| 149 | Powder, Tide | 195.00 | Doz | 150.00 | 29,250.00 | 7,312.50 | 7,312.50 | 7,312.50 | 7,312.50 |
| 150 | Print, Blue, Stencil | 5 | Fcs | 120.00 | 600.00 | 240.00 | 120.00 | 120.00 | 120.00 |

Sub-Total = 741,918.00

Province of Davao Oriental
PROVINCIAL GENERAL SERVICES OFFICE
CONSOLIDATED ANNUAL SUPPLIES PROCUREMENT PROGRAM
 CY 2011

Provincial/City/Municipality: Davao Oriental
 Fund/Special Account: General Fund/1011

| Item No. | PARTICULARS | Proposed | Unit of | Estimated | Total | ALLOTMENT BY QUARTERS | | | |
|--------------------|----------------------------|----------|---------|-----------|-------------------|-----------------------|-----------|-----------|-----------|
| | | Qty | Issue | Cost | | 1st Qrt | 2nd Qrt | 3rd Qrt | 4rt Qrt |
| 151 | Printer, Computer | 2 | Pcs | 4,000.00 | 8,000.00 | | 4,000.00 | | 4,000.00 |
| 152 | Pump, Toilet | 10 | Pcs | 54.00 | 540.00 | 135.00 | 135.00 | 135.00 | 135.00 |
| 153 | Puncher, Big Heavy duty | 2 | Pcs | 450.00 | 1,500.00 | 375.00 | 375.00 | 375.00 | 375.00 |
| 54 | Receiptade | 4 | Pcs | 120.00 | 480.00 | | 480.00 | | |
| 155 | Remover, Staple | 25 | Pcs | 36.40 | 910.00 | 227.50 | 227.50 | 227.50 | 227.50 |
| 156 | RER, Form | 100 | Pcs | 7.16 | 716.00 | 179.00 | 179.00 | 179.00 | 179.00 |
| 157 | Ribbon, Computer (Asst) | 160 | Pcs | 349.95 | 55,992.00 | 13,958.00 | 13,958.00 | 13,958.00 | 13,958.00 |
| 158 | Ribbon, Typewriter | 100 | Pcs | 50.54 | 5,054.00 | 1,263.50 | 1,263.50 | 1,263.50 | 1,263.50 |
| 159 | Rack, Folder | 4 | Pcs | 630.00 | 2,520.00 | 2,520.00 | | | |
| 160 | Rubberband, Large | 20 | Boxes | 182.00 | 3,640.00 | 910.00 | 910.00 | 910.00 | 910.00 |
| 161 | Rug, Floor | 1 | Pc | 170.00 | 170.00 | 170.00 | | | |
| 162 | Ruler, Plastic | 10 | Pcs | 39.00 | 390.00 | 97.50 | 97.50 | 97.50 | 97.50 |
| 163 | Scissor (Big) | 10 | Pcs | 247.00 | 2,470.00 | 617.50 | 617.50 | 617.50 | 617.50 |
| 164 | Sharpener, Mounted pencil | 1 | Pcs | 480.00 | 480.00 | 480.00 | | | |
| 165 | Signpen, Pilot 0.8 | 54 | Pcs | 50.00 | 2,700.00 | 675.00 | 675.00 | 675.00 | 675.00 |
| 166 | Siren | 1 | Pcs | 450.00 | 450.00 | | | 450.00 | |
| 167 | Soap, Powder | 600 | Pcs | 12.55 | 7,530.00 | 1,882.50 | 1,882.50 | 1,882.50 | 1,882.50 |
| 168 | Socket | 4 | Pcs | 150.00 | 600.00 | | 600.00 | | |
| 169 | Spray, Mosquito Killer | 40 | Pcs | 95.00 | 3,800.00 | 950.00 | 950.00 | 950.00 | 950.00 |
| 170 | Sprayer, Bond | 1 | Pcs | 300.00 | 300.00 | 300.00 | | | |
| 171 | Stabilo, Diff Colors | 125 | Pcs | 30.52 | 3,815.00 | 953.75 | 953.75 | 953.75 | 953.75 |
| 172 | Staple, Heavy Duty, (Asst) | 15 | Pcs | 862.20 | 12,933.00 | 3,233.25 | 3,233.25 | 3,233.25 | 3,233.25 |
| 173 | Streamer | 20 | Pcs | 356.00 | 7,120.00 | 1,780.00 | 1,780.00 | 1,780.00 | 1,780.00 |
| 174 | Switch, Tumbler | 1 | Pcs | 360.00 | 360.00 | 360.00 | | | |
| 175 | Tack, Tumb | 1 | Box | 42.00 | 42.00 | 42.00 | 42.00 | 42.00 | 42.00 |
| 176 | Tape, Electrical | 4 | Pcs | 395.00 | 1,580.00 | 395.00 | 395.00 | 395.00 | 395.00 |
| 177 | Tape, (Asst) | 147 | Pcs | 44.95 | 6,607.00 | 1,651.75 | 1,651.75 | 1,651.75 | 1,651.75 |
| 178 | Tape, Adding Machine | 60 | Rolls | 25.00 | 1,500.00 | 375.00 | 375.00 | 375.00 | 375.00 |
| 179 | Tape, Blank CD-R | 67 | Pcs | 14.70 | 985.00 | 246.25 | 246.25 | 246.25 | 246.25 |
| 180 | Tape, CD | 1 | Pc | 60.00 | 60.00 | 60.00 | 60.00 | 60.00 | 60.00 |
| Sub-Total = | | | | | 133,084.00 | | | | |

| | | | | | | | | | |
|-----|-----------------------------|-----|-------|-----------|-----------|----------|----------|----------|----------|
| 181 | Tape, DVD-R/RW | 18 | Pcs | 55.00 | 1,080.00 | 270.00 | 270.00 | 270.00 | 270.00 |
| 182 | Tape, Masking | 50 | Pcs | 46.18 | 2,309.00 | 577.25 | 577.25 | 577.25 | 577.25 |
| 183 | Tape, Packing | 5 | Pcs | 55.00 | 275.00 | 165.00 | | 110.00 | |
| 184 | Tape, Blank C50 | 184 | Pcs | 38.00 | 6,992.00 | 1,748.00 | 1,748.00 | 1,748.00 | 1,748.00 |
| 185 | Tape, Blank C90 | 92 | Pcs | 47.50 | 4,370.00 | 1,092.50 | 1,092.50 | 1,092.50 | 1,092.50 |
| 186 | Tiebox | 3 | Rolls | 315.00 | 945.00 | 315.00 | 315.00 | 315.00 | |
| 187 | Toner, (Kyocera) | 1 | Set | 6,500.00 | 6,500.00 | | 6,500.00 | | |
| 188 | Toner, Asean 300g | 3 | Tubes | 5,000.00 | 15,000.00 | | 5,000.00 | 5,000.00 | 5,000.00 |
| 189 | Toner, HP 12 | 2 | Boxes | 4,000.00 | 8,000.00 | | 4,000.00 | | 4,000.00 |
| 200 | Toner, (Kyocera TK 100) | 5 | Boxes | 4,000.00 | 20,000.00 | 400.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 201 | Toner, HP 35A | 8 | Tubes | 42.50 | 34,000.00 | 8,500.00 | 8,500.00 | 8,500.00 | 8,500.00 |
| 202 | Toner, (DSM815/MP150) | 6 | Tubes | 3,000.00 | 18,000.00 | 3,000.00 | 6,000.00 | 3,000.00 | 6,000.00 |
| 203 | Towel, Face (Big) | 161 | Pcs | 10.00 | 1,610.00 | 402.50 | 402.50 | 402.50 | 402.50 |
| 204 | Towel, Hand | 31 | Pcs | 4.00 | 124.00 | | 62.00 | | 62.00 |
| 205 | Tube, Fluorescent 40 W | 10 | Pcs | 108.00 | 1,080.00 | 270.00 | 270.00 | 270.00 | 270.00 |
| 206 | UPS | 2 | Pcs | 700.00 | 1,400.00 | 700.00 | | 70.00 | |
| 207 | Water, Mineral | 364 | Gals. | 60.00 | 21,840.00 | 5,460.00 | 5,460.00 | 5,460.00 | 5,460.00 |
| 208 | Wax, Floor Liquid | 3 | Bots | 480.00 | 3,840.00 | 960.00 | 960.00 | 960.00 | 960.00 |
| 209 | Wax, Dye Master Shine | 20 | Boxes | 31.00 | 620.00 | 155.00 | 155.00 | 155.00 | 155.00 |
| 210 | Wax, Floor (Big) | 16 | Can | 36,281.00 | 5,805.00 | 1,451.25 | 1,451.25 | 1,451.25 | 1,451.25 |
| 211 | Wire, Staple | 4 | Box | 35.00 | 140.00 | 70.00 | | 70.00 | |
| 212 | Wire, Staple # 10 | 96 | Box | 10.00 | 960.00 | 240.00 | 240.00 | 240.00 | 240.00 |
| 213 | Wire, Staple 8-8 | 61 | Box | 44.75 | 2,730.00 | 682.50 | 682.50 | 682.50 | 682.50 |
| 214 | Wire, Staple Max. 35 | 200 | Box | 45.50 | 9,073.00 | 2,268.25 | 2,268.25 | 2,268.25 | 2,268.25 |
| 215 | Wire, Staple 35 5CM | 33 | Box | 25.00 | 825.00 | 206.25 | 206.25 | 206.25 | 206.25 |
| 216 | Wire, Staple Dato # 35-5 ML | 15 | Boxes | 29.06 | 436.00 | 218.00 | | 218.00 | |
| 217 | Wire, Staple Dato | 3 | Box | 50.00 | 150.00 | 150.00 | | | |
| 218 | Zonrox | 58 | Gals. | 120.00 | 6,960.00 | 1,740.00 | 1,740.00 | 1,740.00 | 1,740.00 |

Sub-Total= 175,064.00

Grand Total= 2,442,263.00

Prepared by:

ENRIQUE A. MALDOY

Administrative Officer V

ARNULFO A. BONDOC

Actg. Prov'l. Gov't. Dept. Head

DECEMERNO C. BALASABAS

Prov'l. Gov't. Dept. Head

Approved by:

HON. CORAZON NUNES MALANAYON

Governor

Instruction: This shall be prepared by the various department / Office / unit heads to present their annual supplement office supplies requirement for the calendar year. It shall serve as supporting documents for the comprehensive release of the MODE items falling under the needing clearance portion of the LBM. The same shall be submitted to the Bids & Awards Committee for the recommendation, and to the Local Budget Officer for review. It shall be approved by the Local Chief Executive.